

State of Alaska Alcoholic Beverage Excise Tax Return Instructions

General Information

A separate Alcoholic Beverage Excise Tax Return is due for each licensed facility by the end of the month following the month in which alcoholic beverages were sold in the state. Schedule A must be accompanied by all supporting schedules (B through F; and the Inventory Report, Schedule G). All alcoholic beverage invoices must be kept for three years and be available for audit or inspection by the Alaska Department of Revenue.

How to File

File online return – File your Alcoholic Beverage Excise Tax Return at: <https://myalaska.state.ak.us/OTIS>. You may also pay your tax online at this site.

File paper return - Send complete return to:

Alaska Department of Revenue
Tax Division
PO Box 110420
Juneau, AK 99811-0420

Payment

Pay your taxes using the Online Tax Information System (OTIS) at <https://myalaska.state.ak.us/OTIS>. Note that you must be an existing taxpayer with the Tax Division to pay electronically. If you are a first-time taxpayer, contact the Tax Division at (907) 465-2320 or visit www.tax.alaska.gov for information.

ACH Debit (EFT) - OTIS accommodates Automated Clearing House (ACH) debit payments. **If your bank account has a debit block, your online payment request will be rejected by your bank. Rejected payments may result in late payment penalties and/or interest.**

If you think your bank account has a debit block, contact your bank before making an online payment to register the State of Alaska as an authorized ACH debit originator. The company ID for the Alaska Department of Revenue is 0000902050.

ACH Credit (Credit Cards) - OTIS does not accept ACH credit or credit card transactions.

Wire Transfers - If you are paying by wire transfer, log on to the OTIS web site at <https://myalaska.state.ak.us/OTIS> for instructions.

Checks - Note that if your total payment exceeds \$150,000 you are required to pay electronically or by wire transfer. If you are paying by check, log on to the OTIS web site at <https://myalaska.state.ak.us/OTIS> for instructions. Make your check payable to the State of Alaska and submit it with your return.

Penalties

Late filing of return. Returns not filed by the due date are subject to a failure to file penalty of 5% of the unpaid tax for each 30 day period or portion of a period the return is late, up to a maximum of 25%.

Late payment of tax. If the full amount of tax is not paid when due, the return is subject to a failure to pay penalty of 5% of the unpaid tax for each 30 day period or portion of a period the payment is late, up to a maximum of 25%. If during any period or portion of a period, both the failure to file and failure to pay penalties are applicable, only the failure to file penalty is imposed.

Interest

Under Alaska Statute 43.05.225, interest will be assessed on any unpaid or delinquent tax. Interest is compounded quarterly at the applicable rate each quarter. Refer to www.tax.alaska.gov or contact the Tax Division for applicable rates.

Line by Line Instructions

Schedule A - Tax Calculation

Lines 1a, 2a, 3a, and 4a Enter the total gallons of alcoholic beverages sold in Alaska by type and district as reported on Schedule B.

Lines 1c, 2c, 3c, and 4c Enter the computed tax for each alcoholic beverage type. (Multiply Lines 1a, 2a, 3a, and 4a by 1b, 2b, 3b and 4b.)

Line 5 Enter amount paid if filing an amended return.

Lines 6 Enter the total tax due. Add the total of lines 1c, 2c, 3c, 4c, less 5.

Schedule B - Supporting Schedule of Gallons Sold in Alaska

Enter the names and Alaska addresses of all purchasers for resale and include the judicial district of the sale. A judicial map may be obtained at <http://www.state.ak.us/courts/>

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Instructions (continued)

venuemap.pdf. A single line should be used to report on site sales directly to consumers. Carry forward the total to line 4 of Schedule G.

Schedule C - Supporting Schedule of Gallons Sold to Military Establishments

Enter the names, Alaska addresses, and judicial district of sales made to military establishments qualifying for exemption under USC 4-107. Carry forward the total to line 5 of Schedule G.

Schedule D - Supporting Schedule of Gallons Transferred or Sold to Licensed Warehouse

Enter the names, Alaska addresses, and judicial district for transfers to licensed warehouses in the state. Carry forward the total to line 6 of Schedule G.

Schedule E - Supporting Schedule of Gallons Sold out of State

Enter the names and locations for transfers for sale out of state. Carry forward the total to line 7 of Schedule G.

Schedule F – Distributors Schedule for Sales of Reduced Tax Rate Beer and Malt Beverages

Distributors must complete this form if they make sales of beer or malt beverages produced by a brewery that qualifies for the reduced tax rate and they are claiming the reduced rate on Schedule A. Provide the name and address of the brewery qualifying for the reduced rate and the number of gallons sold. The reduced rate will not be allowed if any information on this form is omitted. The grand total of Schedule F should match Schedule B and Schedule C.

Schedule G - Inventory Report

All alcoholic beverage licensees must complete this form if alcoholic beverages are stored or manufactured in Alaska. A separate inventory report must be provided for each location where alcoholic beverages are stored or manufactured with each return. Beginning inventory must equal ending inventory reported on the prior month's form. Provide a full explanation if the amounts do not agree.

Definitions

Liquor - Alcoholic beverages, except malt beverages having a content of more than 21 percent alcohol by volume.

Wine - Alcoholic beverages, except malt beverages, having a content of less than 21 percent alcohol by volume.

Malt Beverages - Any alcoholic beverage brewed or produced from malt, wholly or in part, or from any substitute for malt.

Cider - Still wine derived primarily from apples or apple concentrate and water (apple juice, or the equivalent amount of concentrate reconstituted to the original brix of the juice prior to concentration, must represent more than 50 percent of the volume of the finished product) containing no other fruit product nor any artificial product which imparts a fruit flavor other than apple; containing at least one-half of 1 percent and less than 7 percent alcohol by volume; having the taste, aroma, and characteristics generally attributed to hard cider; and sold or offered for sale as cider.

Beer & Malt Beverages Qualifying for Reduced Tax Rate. Alaska allows a reduced rate of tax on sales of beer and malt beverages sold in the state produced by a small brewery. Before the reduced rate is allowed, the department must have received an approved copy of the Brewer's Notice filed with the Federal Tobacco and Alcohol Tax Bureau (TTB), an annual affidavit reaffirming the brewer's intent to brew less than 2 million barrels in the upcoming year, and a disclosure as to whether the brewer is a member of a controlled group of brewers. If the department has not received these documents, beer and malt beverages will be taxed at the rate of \$1.07 per gallon. If this notice has not been received by the department before June 1 of each fiscal year, the reduced tax rate does not apply until the first day of the second month after the month the proper documents are received by the department.

Need help?

If you have any questions not addressed in these instructions, need more information or require assistance, contact the Tax Division at dor.tax.alcohol@alaska.gov or call 907-269-6620.